

Risk and Business Continuity

Training Courses 2009

A selection of training courses available

for delivery at your offices or at locations throughout Scotland and the UK



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Risk and Business Continuity Training Courses

Management of Risk and Uncertainty (MoRU) - accredited by the Institute of Risk Management (IRM)

Two days

A certificated course delivered by Offrisk in partnership with the IRM, MoRU is the de-facto baseline for a sound understanding of risk management. More details on the course can be found on our website at www.offrisk.com or on the Institute's site at www.theirm.org.

Principles of Risk Management and BS31100

Full day

This course provides a general overview of risk management, and its place in the organisation. We look at the emergence of risk management and corporate governance, including the British Standard and others currently available. We provide opportunity to discuss the importance of linking risk management to your organisation's objectives and consider how this can be achieved in practice.

Risk Analysis and Developing a Risk Register

Half day

Looking at the components of risk analysis and some of the common tools and techniques used, this course also discusses risk perception and culture and how this can impact evaluation. This course arms delegates with valuable information for making risk management simple, transparent and practical.

Business Continuity and BS25999

Full day

Charting the emergence of the British Standard for Business Continuity the history of BCM practice, this course considers both the theory and its application in an organisational context. The course explains the relationship between Risk and Business Continuity, demystifies the infamous Business Impact Analysis process and looks at recovery strategies and ways of ensuring your plans are fit, usable, maintainable and current. Plan rehearsal is examined as a critical part of continuity management.

Communicating in a Crisis

Full day

This course has been developed to integrate with your businesses continuity management arrangements and sets out the seven steps to communicating effectively in a crisis, including case studies showcasing good and bad media management strategies and responses.

Project Risk Management

Half day

This course looks at managing project risk, helping to link your risk management framework to the project's aims and objectives. We look at tools to identify events that can influence project success and consider some of the key risk areas for different types of project. Lines of accountability, responsibility, risk perception and culture are also discussed alongside strategies for success.

Embedding Risk Management and Avoiding List Management

Full day

This course looks at embedding risk management in your organisation and discusses the obstacles you will face when trying to do so. If risk management has degenerated into a chore involving huge and unwieldy spreadsheets—lists of risks that can paralyse the organisation seeking to manage them; we offer smart and practical advice on effective risk management for you and your organisation.

Practical Risk Assessment

Half day

This course looks at risk assessment starting with fundamental definitions of risk. We examine your organisation's objectives, the role of the Risk Manager and provide a basket of techniques for risk identification and evaluation. We highlight problems with assessing risk, examining risk perception and some of the factors which influence the process. Importantly, the course studies risk controls, their effectiveness and communication as a vital part of making your risk management efforts worthwhile.

Risk and Business Continuity Training Courses

Offrisk Consulting Risk Management Courses

These courses are offered on an open or in-house basis as required, allowing organisations to determine the benefits that best fit their requirements. Our course fees are based upon an average attendance of 8 attendees for our open courses and 10 attendees for in-house courses. Courses can be extended by negotiation and typically attract an adjustment in fees to cover materials and training packs.

Course Title	Open Courses Fee Per Delegate	In-House Courses Fee Per Delegate
Management of Risk and Uncertainty (MoRU) Two day course	£495	£435
Principles of risk management and BS31100 Full day course	£285	£220
Risk Analysis and Developing a Risk Register Half day course	£170	£120
Business Continuity Management and BS25999 Full day course	£345	£280
Communicating in a crisis Full day course	£285	£220
Project Risk Management Half day course	£190	£130
Embedding Risk Management and Avoiding List Management Full day course	£285	£220
Practical Risk Assessment Half day course	£170	£120

In-house courses are offered at a discount reflecting your provision of the venue, equipment and catering for delegates and trainers.

Open Courses:

Include delegates from a variety of sectors, giving opportunity to share experiences of risk management, network and take a step back from your culture and mindset.

In-House Courses:

Allow the specific risk management challenges of your organisation to be considered openly and permit customisation of course content to best suit your needs.

What our clients say

“Excellent training skills and obviously very knowledgeable ...”

“Cracking examples - real eye openers.” “Found it very enlightening and more positive than I expected.”

“Very much enjoyed the session and took a lot from it. If I am being honest I wasn't too excited about it at first as 'risk' always seems so negative but the session proved me wrong and hopefully we will have an effective session in May with my whole team getting enthusiastic about taking risks!”

This brochure outlines Offrisk's range of risk and related training courses available throughout the year for delivery on-site at your offices or at convenient locations throughout Scotland and the UK. Please call us for details of availability or if you require a specific course to be tailored to your requirements.

More information can be found on our website at www.offrisk.com or by calling us on 0141 563 9747.

