



## Business Continuity and BS25999

### *Course Outline*

Full day – 9.00am – 4.30pm

This course looks at the emergence of the British Standard for Business Continuity, considering both the theory and its application in an organisational context. The following areas will be covered:

- Emergence of BS25999
- The relationship between Risk and Business Continuity
- Business Impact Analysis - making it useful and demystifying BIA through technique
- Business Continuity Planning - making it fit the organisation and making it usable
- Recovery Strategies
- Ensuring an appropriate approach to rehearsal
- Manageable plan maintenance.

We will consider your organisation's objectives and work through the following steps to ensure you leave with some practical tips on how to develop your own framework for effective Business Continuity Management and realistic, usable and manageable plans:

- Risk identification, assessment and evaluation
- Risk control through Business Continuity
- Understanding the organisation - new ways of looking at the familiar and Business Impact Analysis
- Incident and Crisis Management and their relationship
- Business / Service recovery options and strategies, based on the BIA
- Plan development:
  - Team roles and responsibilities
  - Command and control and stakeholder management
  - Planning for press and media interest.

*All of our courses are tailored to suit an organisation's individual training needs.*

### **About Us**

Offrisk is a professional business continuity and risk management consultancy. We are headquartered in Glasgow, Scotland and have clients throughout the UK and Ireland. See [www.offrisk.com](http://www.offrisk.com) or call us on 0141 563 9747 for more information.